

Minutes of the Regular Town Council Meeting Monday, August 10, 2015

1. Call Meeting to Order

The meeting was called to order at 7:05 PM in the upstairs meeting room of the Slaughter Beach Memorial Volunteer Fire Company by Mayor Harry Ward. Council members present were Bill Krause, Kathleen Lock, and Amy Parker. Community members in attendance are shown on the attached sign-in sheet.

2. Welcoming & Announcements

Mayor Ward acknowledged the larger than normal attendance and thanked everyone for their support.

3. Approval of the August 10, 2015 meeting agenda

Motion: *A motion was made by Kathleen Lock to approve the August 10, 2015, meeting agenda. The motion was seconded by Amy Parker. **The motion carried unanimously, 4 – 0.***

4. Approval of the July 13, 2015 Town meeting minutes

Motion: *A motion was made by Kathleen Lock to approve the July 13, 2015 meeting minutes. The motion was seconded by Bill Krause. **The motion carried 3-1, with Amy Parker voting no.** Approval of the June 8th meeting minutes will be addressed at the next Town Council meeting.*

5. Reading of Correspondence

The Town received correspondence from Sussex County which indicated that fiscal year 2016 grant funds for public safety are available in the amount of \$12,500. A written request for funding can be prepared and submitted to the County after the 2015 in the amount of \$17,500 has been closed out.

The Town received building permit information that was given to Kathy McFadden for filing.

6. Discussion of open Council position

Two people are interested in the open Council position. Ann Rogers and Ben Monastero. A vote on the open position was postponed until the September 11th meeting.

7. Reports:

1. Treasurer

Harry Ward presented the July 1 - 31, 2015, Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Mayor Ward referred everyone to the handout copies that were provided prior to the meeting. Jackson Gingrich suggested that immediately after a Treasurer is appointed and sworn in, the first task should be addressing signatory authority at M&T bank.

Motion: Kathleen Lock made a motion to approve the July 31, 2015 Treasurer's Report subject to audit. Amy Parker seconded the motion. ***The motion carried unanimously, 4-0.***

2. Building Enforcement Officer/ Floodplain Administrator

Mayor Ward presented the Building Enforcement/Floodplain Administrator's written report.

Motion: Kathleen Lock made a motion to approve the July Building Enforcement Officer/Floodplain Administrator's report. Bill Krause seconded the motion. ***The motion passed unanimously, 4-0***

3. Tax Collector Report

Angela Tibbett sent a report for June. It remains unchanged from the last report.

Motion: Bill Krause made a motion to approve the July tax collectors report. Kathleen Lock seconded the motion. ***The motion carried unanimously, 4-0.***

4. Town Street Committee report

a. *Mr. Dalton reported that he is currently in the process of soliciting bids on repaving Passwaters Drive.*

b. *Amazon Fabricating Company has removed the railings from the pavilion and should have them repaired and reinstalled within weeks.*

c. *Tom Reiss asked that the Council consider adding shells to Marina Drive.*

d. *Other needed items, repairs, or updates - Amy Parker reported that she has been working with Harvey Kenton's office and we will have a crosswalk painted at the Pavillion.*

5. Mayoral & Council updates

A discussion ensued as to who would be responsible for getting bids for paving the area dedicated by the Fire Company. The Town contract will be with DELDOT.

8. **Old Business**

a) **Grants**



✓ **Elevation Grant**

Kathy Lock reported that the grant proposal is due to DEMA by August 21st, 2015. We are on track to submit a proposal for properties at 315 Bay Avenue and 418 Bay Avenue.

✓ **USDA Grant**

✓ *Kathy Lock reported that USDA anticipates announcing award by August 14, 2015.*

✓ **2015 Parks and Recreation Grant**

The planning grant application is due to DNREC's Division of Parks & Recreation by September 1, 2015. Kathleen Lock reported that she was informed by Bob Ehemann that the grant application would be looked at much more favorably if the Town dedicated some funding to the project.

Motion: *Kathleen Lock made a motion was made to allot \$1,000 of Town funds from the RTT fund to the project, if the grant application is successful. Bill Krause seconded the motion. **The motion passed unanimously 4-0.***

✓ **Town Park 2014 Grant**

Harry Ward reported that he has been in touch with the contractor who agreed to make repairs to the tennis court and basketball court surfaces. .

✓ **Sussex County Shared Safety Grant**

Amy Parker noted that the funds for the 2016 public safety grant have been committed and we can't apply for a new grant until the cameras are installed. A discussion ensued as to how best to spend fiscal year 2016 funds.

Motion: *Kathleen Lock made a motion to allocate the entire amount of funding to police patrols subject to developing an appropriate schedule for continuation through the upcoming winter. Bill Krause seconded the motion. **The motion carried unanimously 4-0.***

b) **Memorandum of Understanding with Sussex County (Flood Plain)**

Amy Parker reported that Bob Clendaniel is working out a few outstanding issues and the MOU can be presented to Council and executed in the near future.

c) Delaware Nature Society

Kathleen Lock reported that the lease was ready for signature, had been reviewed by our attorney, and was approved by Council. Kathy would take the lead in sending the lease to DNS for signature.

d) CAV Update – November/December Visit to SB

Bill Krause reported on a July 29th conference call with Darlene Messina of FEMA. There are only a few outstanding items that require resolution and we expect the CAV report will be closed out with FEMA in the near future.

e) Rental Properties

A discussion ensued as to what the Council would accomplish by addressing this issue. A more in-depth discussion was deferred to a future meeting when a local realtor, resident could attend a Council meeting.

9. **New Business:**

A discussion ensued about the need for a short and long term strategic plan. Several residents expressed interest in serving on a committee to help develop that plan.

10. **Public Comment**

Harry Ward addressed the assemblage and spoke about his desire to handle all town business in an open and transparent manner.

11. **Upcoming Events**

✓ Town Council Regular Meeting, next meeting September 11th. 7 PM

12. **Adjournment**

Motion: Kathy Lock made a motion to adjourn. Bill Krause seconded it. ***The motion passed unanimously, 4-0 and the meeting was adjourned at 8:58 p.m.***

Respectfully submitted,



Kathleen M. Lock
Secretary